

सं: ए-12018/05/2022-केहिप्रसं/ 3411

भारत सरकार

गृह मंत्रालय, राजभाषा विभाग
केंद्रीय हिंदी प्रशिक्षण संस्थान

7वीं मंजिल, अंत्योदय भवन,
सी.जी.ओ. काम्पलेक्स, लोदी रोड़,
नई दिल्ली - 110003

दिनांक:- 10 NOV 2022

सेवा में

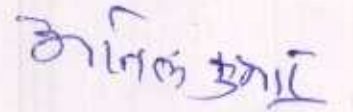
श्री नरेन्द्र कुमार प्रसाद,
सहायक निदेशक (टं/आ),
केंद्रीय हिंदी प्रशिक्षण संस्थान,
नई दिल्ली

विषय:-बेवसाइट में अपलोड करने के संबंध में।

महोदय,

राजभाषा विभाग के दिनांक:07.11.2022 के कार्यालय ज्ञापन सं.14034/25/2022-रा.भा.(प्रशि.) के संदर्भ में केंद्रीय हिंदी प्रशिक्षण संस्थान/हिंदी शिक्षण योजना में प्रशासनिक अधिकारी पद के लिए भर्ती नियम बनाए जाने पर हितधारकों से टिप्पण/विचार/सुझाव लेने हेतु संलग्न उक्त कार्यालय ज्ञापन को इस कार्यालय की बेवसाइट में अपलोड करने की कृपा करें।

भवदीय,



(अनिल कुमार)
प्रभारी निदेशक

संलग्न:-यथोपरि।

फा.सं.14034/252022-रा.भा.(प्रशि.)

भारत सरकार
गृह मंत्रालय
राजभाषा विभाग



नई दिल्ली-110001

दिनांक-.....7/11/2022

कार्यालय जापन

विषय- केंद्रीय हिंदी प्रशिक्षण संस्थान/हिंदी शिक्षण योजना में प्रशासनिक अधिकारी पद के लिए भर्ती नियम बनाए जाने पर हितधारकों से टिप्पणी/विचार/सुझाव लेना ।

केंद्रीय हिंदी प्रशिक्षण संस्थान को उपरोक्त के संदर्भ में सूचित करना है कि कार्मिक तथा प्रशिक्षण विभाग के दिनांक 13 अक्टूबर, 2015 के कार्यालय जापन संख्या एबी-14017/61/2008-स्था.(आर.आर.) के अनुसार भर्ती नियमों का निर्धारण/संशोधन करने के लिए प्रारूप भर्ती नियमों को संबंधित मंत्रालय/विभाग/कार्यालय की वेबसाइट पर 30 दिनों के अंदर हितधारकों (Stake Holders) से टिप्पणियाँ आमंत्रित करने के लिए अपलोड किया जाए ।

2. अतः संस्थान को निर्देश दिए जाते हैं कि वे केंद्रीय हिंदी प्रशिक्षण संस्थान/हिंदी शिक्षण योजना में प्रशासनिक अधिकारी पद के प्रारूप भर्ती नियम, केंद्रीय हिंदी प्रशिक्षण संस्थान की आधिकारिक वेबसाइट पर अपलोड करवाएँ तथा सभी हित धारकों (Stake Holders) को सूचित करें कि यदि वे प्रशासनिक अधिकारी पद के भर्ती नियम के मसौदे पर कोई सुझाव देना चाहते हैं तो वे वेबसाइट पर अपलोड होने की तारीख से 30 दिनों के अंदर अपने सुझाव उचित माध्यम से प्रस्तुत कर सकते हैं। यदि निर्धारित अवधि के अंदर कोई टिप्पणी/सुझाव प्राप्त नहीं होते हैं तो प्रशासनिक अधिकारी के भर्ती नियमों पर आगे की कार्रवाई की जाएगी । प्रशासनिक अधिकारी के प्रारूप भर्ती नियम इस कार्यालय जापन के साथ भेजे जा रहे हैं ।

3. संस्थान को ये भी निर्देश दिए जाते हैं कि प्रशासनिक अधिकारी के ड्राफ्ट भर्ती नियम (अधिसूचना/अनुसूची) पर स्टोक होल्डर से प्राप्त सुझाव/अभिमतों पर कार्मिक तथा प्रशिक्षण विभाग के दिशा-निर्देशों को ध्यान में रखते हुए उन पर अपने अभिमत देते हुए राजभाषा विभाग को भिजवाना सुनिश्चित करें ।

(शिबु दास सरकार)

उप सचिव, भारत सरकार

सेवा में,

प्रभारी निदेशक एवं विभागाध्यक्ष
केंद्रीय हिंदी प्रशिक्षण संस्थान,
नई दिल्ली.

10/11
उ. प्रि. (मु.)

Government of India
Ministry of Home Affairs
Department of Official Language
New Delhi, dated....., 2022.

Notification

G.S.R. In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Home Affairs, Department of Official Language, Central Hindi Training Institute, (Administrative Officer), Recruitment Rules, 2013 except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Administrative Officer in the Central Hindi Training Institute, Hindi Teaching Scheme, Department of Official Language, Ministry of Home Affairs, namely :-

1. **Short title and commencement.**_(i) These rules may be called the Ministry of Home Affairs, Department of Official Language, Central Hindi Training Institute, Hindi Teaching Scheme, Administrative Officer Recruitment Rules, 2022.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and Pay Level in the Pay Matrix.**_The number of posts, its classification, pay level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications etc.**_The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.**_No person -

(a) who has entered into, or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.**—Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. **Savings.**—Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether Selection post or non-selection post
1	2	3	4	5
Administrative Officer	1*(2022) *Subject to variation dependent on work load.	General Central Service Group 'A' Gazetted, Ministerial	Pay Level-11 (₹67700 – 208700)	Not applicable

Whether benefit of added years of service admissible under rule 30 of the Central Civil Services (Pension) Rules, 1972.	Age limit for direct recruits	Education and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
6	7	8	9	10	11
Not applicable	Not applicable	Not applicable	Not applicable	Two years for Armed Forces Personnel re-employed	Deputation (For Armed Forces Personnel Deputation/Re-employment)

In case of recruitment by promotion or by deputation/absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment
12	13	14
<p>Deputation: Officers of the Central Government or State Governments or Union territories:</p> <p>(a)(i) holding analogous posts on regular basis in the parent cadre or Department: or (ii) with five years' service rendered after appointment thereto on regular basis in the Level-10 (₹56100-177500) in the Pay Matrix or equivalent in the parent cadre or Department; (iii) Eight years regular service in level-8 (₹47600-151100) in the pay matrix or equivalent in the Department and</p> <p>(b) Possessing the following educational and qualification and experience; (i) Bachelor's degree in any subject from a recognized University; (ii) five years' experience in administration, establishment and accounts matters.</p> <p>For Armed Forces Personnel: Deputation/Re-employment The Armed forces personnel of the rank of Captain or equivalent who are due to retire or to be transferred to reserve within a period of one year and possessing the educational qualifications and experience prescribed for deputationists shall also be considered. If selected, such officers will be given deputation terms upto the date on which they are due for release from the Armed Forces. Thereafter, they may be continued on re-employment terms. In case such eligible officers have retired or have been transferred to reserve before the actual selection to the post is made, their appointment will be on Re-employment basis. (Re-employment upto the age of superannuation with reference to civil posts). Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years. Note 2: The maximum age limit for appointment by deputation shall not be exceeding fifty six years as on the closing date of the receipt of application.</p>	<p>Group 'A' Departmental promotion committee (for considering confirmation re-employed of Armed Forces Personnel) consisting of :</p> <ol style="list-style-type: none"> 1. Joint Secretary - Chairman Department of Official Language 2. Director/Deputy Secretary - Member Department of Official Language 3. Director - Member Central Hindi Training Institute 	<p>Consultation with the Union Public Service Commission necessary on each occasion.</p>