

1

1535
10.05.23

फा.सं. 14034/20/2022-रा.भा.(प्रशि)

भारत सरकार

गृह मंत्रालय

राजभाषा विभाग

एनडीसीसी-2 भवन, नई दिल्ली-01

दिनांक 8.5.2023

कार्यालय जापन

विषय:- राजभाषा विभाग के अधीनस्थ केंद्रीय हिंदी प्रशिक्षण संस्थान/हिंदी शिक्षण योजना में प्रवर श्रेणी लिपिक, लेवल-4 (₹25,500-81,100) (अराजपत्रित समूह 'ग') के मौजूदा भर्ती नियम 2013 में संशोधन किए जाने पर हितधारकों से टिप्पण/विचार/सुझाव लेना।

केंद्रीय हिंदी प्रशिक्षण संस्थान को उपरोक्त विषय के संदर्भ में सूचित करना है कि कार्मिक तथा प्रशिक्षण विभाग के दिनांक 13 अक्टूबर 2015 के कार्यालय जापन संख्या एबी-14017/61/2008-स्था(आरआर) के अनुसार भर्ती नियमों का निर्धारण/संशोधन करने के लिए प्रारूप भर्ती नियमों को संबंधित मंत्रालय/विभाग/कार्यालय की वेबसाइट पर 30 दिनों के अंदर हितधारकों (Stakeholders) से टिप्पणियां आमंत्रित करने के लिए अपलोड किया जाए।

2. अतः संस्थान को निदेश दिए जाते हैं कि केंद्रीय हिंदी प्रशिक्षण संस्थान/हिंदी शिक्षण योजना में प्रवर श्रेणी लिपिक पद के ड्राफ्ट भर्ती नियम, केंद्रीय हिंदी प्रशिक्षण संस्थान की अधिकारिक वेबसाइट पर अपलोड करवाएं तथा सभी हितधारकों (Stakeholders) को सूचित करें कि यदि वे प्रवर श्रेणी लिपिक पद के भर्ती नियमों के मसौदे पर कोई सुझाव देना चाहते हैं तो वे वेबसाइट पर अपलोड होने की तारीख से 30 दिनों के अंदर अपने सुझाव उचित माध्यम से प्रस्तुत कर सकते हैं। यदि निर्धारित अवधि के अंदर कोई टिप्पणी/सुझाव प्राप्त नहीं होते हैं तो प्रवर श्रेणी लिपिक पद के भर्ती नियमों पर आगे की कार्रवाई की जाएगी। प्रवर श्रेणी लिपिक पद के ड्राफ्ट भर्ती नियम इस कार्यालय जापन के साथ भेजे जा रहे हैं।

3. संस्थान को ये भी निदेश दिए जाते हैं कि प्रवर श्रेणी लिपिक पद के ड्राफ्ट भर्ती नियमों (अधिसूचना/अनुसूची) पर स्टैक होल्डर से सुझाव/अभिमत पर कार्मिक तथा प्रशिक्षण विभाग के दिशा-निर्देशों को ध्यान में रखते हुए उन पर अपने अभिमत देते हुए राजभाषा विभाग को भिजवाना सुनिश्चित करें।

24-05-24
10/5/23

✓ सेवा में
निदेशक
केंद्रीय हिंदी प्रशिक्षण संस्थान
नई दिल्ली - 110003

10/5/23
श्रीमती वैज

(सरोज मेरी खाल्खो)
अवर सचिव, भारत सरकार

[To be published in Part-II, Section 3, Sub-section(i) of the Gazette of India]

Government of India
Ministry of Home Affairs
Department of Official Language
New Delhi, dated....., 2023.

Notification

G.S.R..... In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Ministry of Home Affairs, Department of Official Language, Central Hindi Training Institute, Hindi Teaching Scheme, Upper Division Clerk Recruitment Rules, 2013 except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Upper Division Clerk in the Central Hindi Training Institute, Hindi Teaching Scheme, Department of Official Language, Ministry of Home Affairs, namely :-

1. **Short title and commencement.** (i) These rules may be called the Ministry of Home Affairs, Department of Official Language, Central Hindi Training Institute, Hindi Teaching Scheme, Upper Division Clerk, Recruitment (Amendment) Rules, 2023.

(ii) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and Pay Level in the Pay Matrix.** The number of posts, its classification, pay level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age limit, qualifications etc.** The method of recruitment, age limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. **Disqualification.**__No person -

- (c) who has entered into, or contracted a marriage with a person having a spouse living; or
- (d) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to any of the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Powers to relax.**__Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Savings.**__Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-Servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

U
UDC

SCHEDULE

Name of the Post	Number of Post	Classification	Level in the Pay Matrix	Whether selection or Non-selection post	Age limit for direct recruits	Educational and other qualification required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.
1	2	3	4	5	6	7	8
Upper Division Clerk	30*(2022) *Subject to variation dependent on work load.	General Central Service Group 'C' Non-Gazetted, Ministerial	Level-4 (₹25500 – 81100)	Non-Selection	Not applicable	Not applicable	Not applicable

Period of probation, if any	Mode of recruitment: Whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion/ deputation/absorption grades from which promotion/deputation/absorption to be made.
9	10	11
Not applicable	By promotion failing which by deputation.	<p>Promotion : Lower Division Clerk with eight years regular service in the Grade.</p> <p>Note 1 : Where Juniors who have completed their qualifying/eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying/eligibility service by more than half of such qualifying/eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying/ eligibility service.</p> <p>Deputation: Officers of the Central Government: (a)(i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with eight years' regular service in the grade of Lower Division Clerk in the Level-2 (₹19900-63200) in the Pay Matrix or equivalent.</p> <p>Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> <p>Note 2: The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization or Department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not be exceeding 56 years as on the closing date of receipt of application.</p> <p>Note 3: All Officers on appointment to the grade whether by promotion, deputation or absorption shall be required to undergo suitable training as may be specified by the competent authority.</p>

12	13
<p>a departmental Promotion Committee exists, what is its composition</p> <p>Group 'C' Departmental promotion committee (for considering promotion) consisting of :</p> <p>In Central Hindi Training Institute, Hindi Teaching Scheme (North Central Region)</p> <p>1. Director, Central Hindi Training Institute - Chairman 2. Administrative Officer, Central Hindi Training Institute - Member 3. Under Secretary, Department of Official Language - Member</p> <p>In Hindi Teaching Scheme (Regional Offices outside North Central Region)</p> <p>1. Joint Director/Deputy Director (Head of Office, as the case may be) - Chairman 2. Assistant Director (in the region nominated by Head of Office) - Member 3. Any other Officer of the Government of India not below the rank of Under Secretary/ Deputy Director - Member</p>	<p>Circumstances in which Union Public Service Commission to be consulted in making recruitment :</p> <p>Not applicable</p>

File No. 14034/20/2022-रा.भा.(प्रशि.)

(ANIL KUMAR)
DEPUTY SECRETARY (TRG.)