

SUBJECT:—In-Service training of Central Government employees in the use of Hindi for official work immediately after recruitment.

A Central Hindi Training Institute has separately been set up under the Department of Official Language of the Ministry of Home Affairs for the above purposes so that practical knowledge of Hindi can be imparted to central Government employees immediately after their recruitment. In this connection it is contemplated to conduct four full time courses, which shall be as follows:—

(i) *Elementary course :*

For those who do not possess knowledge of Hindi of the school level. 25 working days

(ii) *Madhyamik Course :*

For those who possess knowledge of Hindi upto the level of 5th Standard or Prabodh. 20 working days

(iii) *Pragya Course :*

For those who possess knowledge of Hindi upto the level of 8th standard or Praveen. 15 working days

(iv) *Workshop (Official Hindi) :*

(Special course for those who possess knowledge of Hindi upto the level of 10th class or Pragya). 5 working days