

9.6 Travelling Allowance/conveyance charges for attending the classes of Hindi Teaching Scheme, Hindi, Hindi Typing and Hindi Stenography

Classes of Hindi, Hindi Typing and Hindi Stenography are conducted during office hours, in the office premises only. The trainees nominated for the classes are treated as on duty. Hence, the conveyance allowances for these employees is sanctioned in the same manner as in the case of an employee, sent on official work to some other place. The other conditions regarding the admissibility of travelling allowance/conveyance charges etc. will be as per the rules applicable in this regard. The certificate of regular attendance in classes of Hindi, Hindi Typing and Hindi Stenography will be given by the concerned Hindi Teacher/Asstt. Director, on the basis of which the expenses will be reimbursed by the Department concerned.

(O.M. No. 11016/16/88-O.L. (D) dated 20-4-89)