

(c) **Prabodh Examination**

The personal pay shall be granted only to those non-Gazetted employees for whom the Prabodh course has been prescribed as the final course of study and who pass this examination with 55% or more marks. (The Gazetted Officers will not be granted personal pay on passing the Prabodh, Examination). On passing the Prabodh, Praveen and Pragya examination the personal pay shall be granted only to those officers/employees for whom the training of these courses is obligatory.

(d) **Hindi Typing**

Personal pay equal to the amount of one increment for a period of 12 months is granted to non-gazetted employees of the Central Government on passing the Hindi Typing Examination. Besides, under the various conditions issued in this regard financial incentives and other benefits as are given to Lower Division Clerk will also be given to the employees working on the posts such as Assistant, Translator, Upper Division Clerk and Selection Grade Auditor for whom training in Hindi Typing is not compulsory, but useful.

(e) **Hindi Stenography**

Personal pay equal to the amount of one increment for a period of 12 months is granted to the non-gazetted Hindi speaking stenographers on passing the Hindi Stenography examination and that increment is absorbed in future increment. The stenographers (gazetted and non-gazetted) whose mother tongue is not Hindi are granted personal pay equal to the amount of two increments on passing the Hindi stenography examination. These increments will be absorbed in future increments of the concerned employee. Such employees will get personal pay equal to the amount of two increments in first year and after absorption of one increment in the second year, they will get personal pay equal to the amount of one increment only. In the case of gazetted stenographers, the personal pay will be granted on securing 90% marks.

(O.M. No. 12016/2/78-O.L. (D) dated 10-1-79)

(O.M. No. 12014/2/76-O.L. (D) dated 2-9-76)